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## CITY ATTORNEY'S OFFICE

### BULLETIN

#### **INTERN OPPORTUNITIES** **OPEN FILING**

#### **LEGAL ASSISTANT INTERN VOLUNTEER POSITIONS**

Seek part-time and full-time Legal Assistant Intern volunteers (non-paid) with some education, training, experience, or interest in a professional legal office environment. Duties and assignments will be matched to individual qualifications and needs of the Office. Services performed by the Office include civil litigation, criminal prosecution, advisory, and transactional matters. Timely performance evaluations will be provided. Flexible work schedules are available. Additional information regarding the City Attorney's Office may be found by visiting the City of Fresno's website at [www.ci.fresno.ca.us](http://www.ci.fresno.ca.us).

To apply, complete a City of Fresno application and send it and copies of writing samples to the attention of:

**Attn: Law Office Manager**  
**Fresno City Attorney's Office**  
**2600 Fresno Street**  
**Fresno, CA 93721-3602**  
PH: (559) 498-1326  
FAX: (559) 488-1084  
e-mail: [www.attorneys@ci.fresno.ca.us](mailto:www.attorneys@ci.fresno.ca.us)

Application forms may be obtained by calling the above number or on the City's website, [www.ci.fresno.ca.us](http://www.ci.fresno.ca.us), Jobs On-Line.

Upon receipt of application and writing samples, candidates will be contacted to schedule a personal interview.

FRESNO IS AN EQUAL OPPORTUNITY EMPLOYER

